

Request For Quotation

Replacement of Disabled Access Platform Stair Lift at the Korean Cultural Centre UK

The Korean Cultural Centre UK (KCCUK) is seeking quotations for the replacement of the disabled access platform stair lift located on the basement level of its premises. Interested contractors are invited to submit a quotation and supporting documents by **16 July 2026 (Sunday)** to byunghyun.roh@kccuk.org.uk.

1. Project Overview

- Project: Replacement of the disabled access platform stair lift located on the basement level of the Korean Cultural Centre UK
- Location: Grand Buildings, 1–3 Strand, London WC2N 5BW

2. Contracting Authority

- Korean Cultural Centre UK (KCCUK)

3. Scope of Works

- Removal and disposal of the existing disabled access lift
- Supply and installation of a new disabled access lift
- Construction period: Within one (1) month from the commencement date
- Warranty - Defects liability period: One (1) year

4. Eligibility Requirements

Applicants must:

- Be legally eligible to undertake construction and installation works within the United Kingdom with the appropriate Liability Insurance;

- Have no record of suspension, debarment, or other disqualifying sanctions as of the registration date;
- Be capable of maintaining confidentiality regarding KCCUK facilities, operations, and personnel.

5. Project Budget

- Estimated budget: GBP 16,000 (inclusive of VAT)

6. Submission Requirements

Interested companies must submit the following documents by **16 July 2026 (Thursday)** to byunghyun.roh@kccuk.org.uk:

- Quotation
- Evidence of relevant project experience
- Proof of business registration in the United Kingdom

7. Evaluation and Selection Criteria

Evaluation Criteria Description		Score
Price Evaluation	Quotations within 85%–100% of the project budget will be considered	50
Technical Evaluation	Relevant project experience	20
	Understanding of the project requirements	10
	Appropriateness of the implementation plan	10
	Proposed improvements and value-added measures	10
Total		100

8. Contract Conditions

The selected contractor will be required to:

- Sign all documents required under applicable government procurement regulations, including integrity and confidentiality undertakings;
- Provide a written warranty commitment for the one-year defects liability period;
- Submit a defects liability guarantee undertaking where required.

9. Additional Information

Contractors wishing to conduct a site visit prior to submitting their quotation are encouraged to contact: byunghyun.roh@kccuk.org.uk to arrange an appointment.

Appendix: Photographs of the existing disabled access platform stair lift currently installed at the premises.

